

We are a global design leader ranked within the UK Top 20 and within the Global Top 100 of architectural practices. With our Head Office in London, we have studios across the UK and internationally in New York, Singapore and Amsterdam.

Our people are the foundation of our culture: tightly knit and incredibly welcoming. We nurture our staff and encourage their creative and entrepreneurial spirit. We set high standards for ourselves and our teams work collaboratively to achieve the best, and have the determination and drive to do things better. We like to push ourselves, creatively, in business and as a team. We listen and explore every angle with our clients so that we make the creative journey an enjoyable one for all.

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## **SUSTAINABILITY DESIGNER & CO-ORDINATOR**

### **Your Role**

As a practice we are signed up to Architect's Declare, the RIBA 2030 Challenge and The UN Global Compact. We are committed to meeting their aims and the purpose of this role is to assist in delivering and developing cross-practice initiatives to do so.

- This is a varied role assisting the practice to achieve our internal and project sustainability goals and ambitions across diverse sectors and studios.
- Reporting to the Head of Sustainability and working closely with our Sustainability Leads.
- The role will consist of predominately supporting teams internally, but may include some external client facing work.

### **What you will do**

- Assist project teams in setting project goals, developing strategies to meet them, analyse and report outcomes.
- Promote the RIBA 2030 Challenge targets and assist project teams in meeting them.
- Contribute to project bids with text and diagrams.
- Assist in developing and rolling out internal sustainability tools.
- Arrange, contribute and report on project sustainability workshops.
- Create templates, diagrams, text and other resources to be used by project teams in reports and planning applications.
- Lead on the practice's carbon reductions strategies. This will include gathering and interpreting data, coordinating initiative's across our offices, tracking performance and communicating progress.
- Disseminate sustainability knowledge across the practice in a variety of media, including internal CPD.
- Contribute to internal and external sustainability related communication and publications.
- Play active role in the practice's sustainability initiatives.
- Research existing and new sustainable materials, techniques and procurement to integrate into our projects.
- Maintain and update key sustainability information/literature on company intranet.

### **Drive for Results**

Focused, driven and determined to deliver results; taking objectives willingly and proactively setting own goals; measuring your own success; focusing on new or more effective ways of delivering results; persistent; seeking and acting on feedback.

### **Client Focus**

Obtains clarity about client needs; ensure the service is meeting your client needs; takes responsibility for customer satisfaction; works to build long term relationships with clients.

**Concern for Quality**

Double check the accuracy of your own work; follows SB-MS systems and procedures; supports and helps others, encouraging them to observe the correct procedures and standards.

**Teamwork**

Understand your own role and others within the team; works hard and willingly stands in for others when needed; encourages others to participate and work together to solve problems; shares experience, ideas and opinions.

**Interpersonal effectiveness**

Listens; understanding both content and emotion; picking up on body language, probing to develop a clearer picture of the situation; builds a rapport with people within the Practice.

**Agility and adaptability**

Receptive to change; makes constructive suggestions; agile and works quickly to ensure changes are implemented; restrains strong emotional impulses; resists temptation to react immediately.

**Your Skills**

- Good understanding of the climate and biodiversity emergency and how it relates to the built environment and construction industry.
- Working with Revit software (and plug-ins) to conduct analysis.
- Excellent written, graphic and presentation skills.
- Comfortable analysing and presenting data.
- Highly computer literate, skilled in Microsoft Office, and Affinity Suite applications.
- Good time management and ability to work on multiple projects at the same time.
- Ability to work and communicate with wide range of people.
- Ability to work independently and use own initiative.

**Your Qualifications and Experience**

- A degree in Architecture, Engineering, or Architectural Technology with an emphasis on environmental design.
- Working knowledge of BREEAM, LEED, WELL and other sustainability certifications.
- Experience with one or more design stage energy modelling tools.
- Experience with embodied carbon calculations and tools. Ideally One Click LCA.